

OSEA MINUTES FROM OCTOBER 26, 2003

Date: Sunday, October 26, 2003

Place: Best Western Hotel, Stroud, Oklahoma

Members Attending: Nancy Casteel, Barbara Klein, Tracie Albert, Patty Peters, Susan Goodman, Yvonne Moore, Carol Anwar, Tina Winzeler and Vicki Sue Loehrs.

Open Meeting: Our President, Nancy Casteel, called the meeting to order at 1:35 p.m.

Approved minutes from April 2003 meeting: Susan Goodman motioned approval with 2nd motion from Yvonne Moore. All members present approved.

Treasurer's Report: Tracie Albert, Treasurer, reported that OSEA has \$5248.06 in the account. This included checks written by Tina Winzeler and Barbara Klein for two ceu hours. Peggy Dohlman and Tracie will get together concerning the OSEA home phone line with SWB smart pages. Cost is \$139.00 a month. Tracie gave Carol Anwar a current list of Oklahoma Registered Electrologists for the web page.

Advisory Committee Report: Susan Goodman reported on Hippa. Patient privacy should be a common practice. Some items discussed:

- Hippa includes electronic claims and insurance records.
- Under an entity, you are Hippa. Susan passed out hard copy to verify if you are an entity. (See attachment #1)
- Sign for records in or out of Doctor offices or if someone else is picking up your records.
- Don't lay charts out; turn the chart upside down so the name will not show.
- Could be fined if privacy act is violated.
- Can use a standalone fax with a dedicated phone line or snail mail.
- Email to email.
- Check out AEA "Journal of Electrology" booklet, August 2003 edition. Talks in depth about Hippa.

Susan reported on the General Agreement Trade Services or GATS Treaty. Read article on free trade agreement. Talked about new regulations against private sector, overseas move for businesses, new jobs and prosperity for U.S., threats our system of sovereignty

and constitution, open ended on going process contract, WTO is very aggressive, Europeans will challenge all laws if it impedes their will, and it affects virtually all service industries (including us). Passed out hard copy of "What you can do." See magazine "The New American" for more information. Control our congressman by writing to him.

Susan Goodman to check with Carrie Dooley about her position on the Advisory Committee.

Susan spoke about the state licensure: changed hours and scores on test. Advisory Committee meets Monday to change and discuss:

- Rule #4: Use with in accounting period only.
- Rule #5: Not accredited to next accounting period.
- Change excess hours rollover to Ceu's. 10 hours within 3 years. Our Registered Electrologist rules has 2 hours maximum per accounting period for independent study.
- State Board is having an accounting problem with current Ceu's. Call Kathy Plant with any discrepancies.
- Should we approve AEA Independent Study? Limit list to AEA approved courses only.

Open discussion and voting on the following:

1. Cue's rollover within the last 3 months of accounting?
2. Independent Study: change word section to accept AEA credits?
3. Limit independent study to .4 hours of ceu's with different topics?
4. Get preapproved by advisory committee?
5. Total of 4 hours of credit in a 3-year accounting period.

Motion by Patty Peters to rollover the 3 months. 2nd by Yvonne Moore. Members voted with 3-yes and 3-no. President voted no: 4-no's and 3-yes's.

New motion by Susan Goodman to change independent study to allow .4 hours of Ceu's per accounting period with advisory committee to determine credit of .05 to 1.0 per article. Up to two ceu hours on two different topics. Change words only .05 to 2.0 per article on rules. 2nd by Vicki Sue Loehrs. All present were in favor.

Smart Pages Report: Nancy Casteel passed out a copy of the OSEA smart pages.com hand out. (See attachment #2) Peggy said she will stay on as a representative for smartpages.com. Thank you Peggy!

OSEA Web Page Committee Report: Carol Anwar will stay on as website representative. Thank you Carol and keep up the great job! It costs \$75.00 per hour to make personal changes to the website. This cost is billed to the individual and not to OSEA. (See attachment #3)

Unfinished Business:

- Bi-laws – need a quorum of 5 active members –vs- majority of membership. Need to check website. Need all test questions written and rewritten within one year. All members need to write some questions and submit them on a voluntary basis.
- Student curriculum – going to advisory board on Monday. Susan Goodman to get rid of the old and add the new. Need to rewrite questions, check books and articles.
- Possible two new students; one from Broken Arrow and one from Guthrie. Susan to look at laws with AEA and CPE's in Oklahoma.
- Metro Phone Book: Carol Anwar passed out an email from Bill Huddleston. Need to check with ABA to do legal action against "Renaissance." Nancy Castell will call Bill Huddleston on Monday. Need to write our phone book representatives letters every year. Susan Goodman had a letter from Dr. Kelsey about Renaissance. Nancy Casteel talked about OSEA taking legal action. AEA has a form letter to attach to telephone contracts to get your money back if illegal phone book representation takes place. This is happening in other states too! (See attachment #4)

Other Business:

Note the following changes to the roster:

1. Peggy Dohlman: cell #918-694-4297 email:EOEDohlman@att.net

2. Pam Beller: 2500 Port Rush Drive, Moore, OK 73160 (405)634-1500 or (405)793-1966.

3. Melody Baker: 101 Oak Ridge Dr, Cleveland, OK 74020-9405

4. Nancy Casteel: 1740 SE Frank Phillips Blvd, Ste. K, Bartlesville, OK 74006

email: N2330@cableone.net

5. Shannon Andregg would like to be deleted from all OSEA rosters, emails, and mailing lists. She does not plan to practice again via her email.

Nancy Casteel is going to AEA November 2003 convention in Florida. She will update us at our next meeting.

Reviewed carpal tunnel syndrome video, trigger point chard, wrist band relief, and trigger point charts. Two drawing winners: wrist relief band was won by Barbara Klein and the pain relieving gel was won by Yvonne Moore.

Today's meeting was adjourned at 4:55 pm. Two CEU's was earned.

The next meeting will be on April 18th, 2004 at the Best Western in Stroud, Oklahoma, from 1:30 – 3:30 p.m. We will have an election of two new officers. Tracie Albert and Vicki Sue Loehrs have served two consecutive terms. New office titles: Vice President, Treasurer, and Secretary.

Respectfully Submitted by Vicki Sue Loehrs, Secretary.

Remember: 2004-2005 DUES are due June 2004.